**BOARD-UP**

On listed time and date we responded to listed location in response to ___________________________. We found the residence to be consistent with an abandoned property as recognized by the U.S. Department of Justice’s Community Oriented Policing Services (COPS) July 2012 manual. The condition of the building displayed some or all of the following: was not legally occupied, strewn with trash, scrawled with graffiti, and in a state of grave disrepair. According to the DOJ, the dangers of these properties include but are not limited to: blight, crime, community fear, fire, reduced property values, vandalism, squatters and threats to public health. Oregon Revised Statute 457.010 and Portland City Code 29.40 address properties such as this.

This property displayed evidence of abandonment and/or vacancy that included some or all of the following: Subject to foreclosure, windows and/or doors boarded-up or broken, utilities disconnected, trash and debris build-up in the structure and on the surrounding property, and/or police reports documenting crimes on the property or to the premises.

The DOJ recommends physically securing abandoned properties, and recognize a board-up as an option in accomplishing this goal. This is consistent with the PPB’s stated Community Goals of: Reducing crime and the fear of crime, Improving the quality of life in neighborhoods, and Improving the community and police partnership.

Additionally, the PPB Policy and Procedure manual states that members are allowed to make emergency entry into any premise to prevent serious harm to any person or property under the authority stated in ORS 133.033. Policy 631.65 grants authority to members to board-up buildings where the owner or other responsible person is unavailable, or if the owner does not have the means to secure the building.

Additional details of this incident are as follows:

**Narrative.**

Services were offered to all persons, if any, found inside the residence. They were advised of trespass law and that they were subject to arrest if they re-enter this or any other vacant or abandoned house for crimes up to and including burglary.
**Trespass Enforcement Agreement (T.E.A.) renewal**

On today’s date xxxxxx I received an e-mail regarding a trespass agreement application at xxxxxxxxxx. After reading the application I determined that xxxxxxxx, is the person in charge of the property and has given their contact information and agreed to be reached 24/7 in the case that subject(s) have been arrested or to follow up with the district attorney to proceed with prosecution.

After meeting with xxxxxxxx I provided the new “Trespass Agreement NRT Officer Assignment and Property Assessment” form. This form was read, signed and initialed by the property manager, property owner or designee and later turned in for supervisor approval.

I provided xxxxxxxx with a case number, my business card and a case number for personal records and to be written on the face of the placards for responding officers to reference. Xxxxx placards were either given directly or mailed to xxxxxxxx at the listed location to be placed in locations where the placards can be seen easily by others and police.

This report was sent through electronically but the original documents including, Trespass agreement application and Trespass Enforcement Agreement NRT Officer Assignment and Property Assessment forms were sent to the trespass Coordinator at Central Precinct to be entered.

Nothing further at this time.

**Vacant House History/Corroboration**

Thank you for taking the time to answer my questions regarding the house or property located at __________________________________, Portland, Oregon. Multnomah County tax records list you as the property owner. Please answer the following questions regarding the property. Some of the following statements and/or questions may not apply to you. If that is the case, please disregard those statements and/or questions.

While the house may be currently under foreclosure, tax records indicate that you still own the property. This will be the case until a lending institution completes their foreclosure paperwork, which can take years. Until that time, you are still considered a person in charge of the property and could still be liable for conditions on the property. By answering these questions, we can assist you in ensuring the property is not creating a hazard or nuisance. This will help to limit you liability on the property.

How long have you owned the home?

If it is a foreclosure, when did you leave the home?
If it is a foreclosure, which bank/lender took the house?
If it is a foreclosure, have you received notice from the bank of a pending auction?

Did you rent the home to anyone after you left?

Did you have any room mates and/or renters living with you at the time? If so, did they stay in the home?

Did you give anyone permission to live in or otherwise be inside the home after you left?

Did you leave the utilities hooked up when you left the house?

If the police determine the house to be unlawfully occupied by squatters, do we have your permission to enter the home to remove anyone inside?

If the police determine the house to be unlawfully occupied by squatters, do we have your permission to secure the residence by whatever means necessary to ensure it is not illegally reoccupied, to include a full board-up of the doors and windows?

**TRESPASS AGREEMENT FLAG**

6: Officer Young #33646 / partner

8: Please flag listed address with a Trespass Enforcement Agreement (T.E.A.) as of the listed date. The agreement was signed by (OW/RP) XXXXXXXXXX listed above, who is the owner/person in charge of the property.

A copy of the agreement is attached.
CONSENT SEARCH OF RESIDENCE

6: Officer Young #33646 / partner

8: On listed date and time the above listed officers conducted a consent search of this residence. I spoke with resident (SB) XXXXXXXXX who granted my request for consent to search the residence for drugs, weapons and/or stolen property by saying, “XXXXXXXXXXXXXXXXXXXXXXXXX”.

The search was conducted based upon information obtained from: ( ) a confidential informant.

( ) a citizen complaint.

( ) the DVD drug complaint line.

( ) a PPB officer referral.

( ) Property seized during this search is listed on the attached Property and Evidence Receipt(s).

( ) No items of evidence were seized.

Narrative: